# **PRIVACY POLICY**

Our Policy was last updated on 02/05/2022

## **Our Pledge**

1. We are committed to safeguarding your privacy and ensuring that your personal data is protected. We therefore make sure that our policies and practices in relation to personal data comply with the requirements of the Personal Data Protection Act 2010 (the "Act") under the laws of Malaysia.

## **Privacy Policy**

2. This privacy policy applies to <u>https://www.polygonproperties.com.my/</u> ("the Site") and to personal data collected about you by POLYGON HOLDINGS SDN. BHD. ("we", "us" or "our"). By using the Site, you are agreeing to the terms of this privacy policy. If you do not agree with any term of this policy, please do not use the Site.

Please note that this Privacy Policy may be amended from time to time by posting the updated version here on the Site. You are advised to check it on a regular basis.

## **Collection of Personally Identifiable Information**

3. When you visit the Site, we will record your visit only and will not collect any personally identifiable information (i.e. information that is about you and identifies you) from you unless otherwise stated. We use cookies and similar technologies to collect data about your use of the Site. For your information, Cookies are small computer files that can be stored on your computer for the purposes of obtaining configuration information and analysing your browsing habits. They can save you from registering again when re-visiting a web site and are commonly used to track your preferences in relation to the subject matter of the website. You may refuse to accept Cookies (by modifying the relevant Internet options or browsing preferences of your computer system), but if you do so you may not be able to utilize or activate certain available functions on our Site.

## Types of Personally Identifiable Information Collected

4. At times, you may be asked to provide your personally identifiable information ("Personal Data") including, but not limited to, your name, gender, age, telephone number, fax number, home address, email address, credit card information, bank account number, education level, occupation, household income, interests and favourite activities, etc. in order to enjoy the service we offer. Specific purposes for which your Personal Data may be used are set out in our Personal Information Collection Statement under section 6 below, including the use of Personal Data for direct marketing.

## Security

5. All personal data you provide to us is secured on our website with restricted access by authorized personnel only. We maintain appropriate administrative, technical and physical safeguards to

protect the personal data you provide to us against accidental, unlawful or unauthorised destruction, loss, alteration, access, disclosure or use and other unlawful forms of processing.

The Site may contain hyperlinks to other websites provided by third parties. We do not control these third party websites or any of the content contained on those websites. Once you have left our website, we cannot be responsible for the protection and privacy of any information which you provide. You should exercise caution and look at the privacy statement for the website you visit.

#### **COOKIES POLICY**

6. We use cookies, web beacons and measurement software and tools on the APPS/ Website and so do our services providers and third parties such as our analytics, advertising or ad serving partners. We use and disclose the information collected through the use of cookies, web beacons and measurement software and tools in accordance with this Privacy Policy. This includes using the information to report statistics, analyse trends, administer our services, diagnose problems and target and improve the quality of our products and services. We may allow other third parties to use their own cookies and web beacons to collect information about your visits to the Website. We have no control over such cookies and their use.

6.1 We may combine our cookies, information collected through the cookies and web beacons on the Website with other information (including information collected by third parties using their own cookies and web beacons and providing our cookies and information to third parties) and use analytics services – to provide better or more relevant services and advertising to you on the Website and third party websites. Our service providers and other third parties may do the same in order to provide more relevant services and advertising to you through other websites that you may visit.

6.2 If you do not want information collected through the use of cookies, web beacons or measurement software and tools, you may be able to delete or reject Cookies or some of the measurement software features through your browser or the settings section of your mobile or tablet device. Disabling these features may cause some of the functions on the Website or products and services not to work properly.

#### Enquiries

7. Should you have any enquiries concerning our Privacy Policy, please feel free to contact our Customer Services Manager.

The address is as follows: Email Address: <u>ppsb.management@gmail.com</u> For enquiries, please contact Polygon Properties office +603-62062800

#### Personal Information Collection Statement ("PICS")

- 8.1. As a POLYGON HOLDINGS SDN. BHD. customer, it may be necessary for you to provide us with your Personal Data when you apply to us and / or continue to subscribe with us for a service and / or product ("Services"). If your Personal Data is incomplete or incorrect, we may not be able to provide or continue to provide the Services to you.
- 8.2. We shall keep your Personal Data confidential at all times. Our policies and practices with respect to the collection, use, retention, disclosure, transfer, security and access of Personal Data will be in accordance with the laws of Malaysia and are as set out in this PICS.
- 8.3. In this PICS, the following terms shall have the following meaning:
  - "Our subsidiaries"
    - means all the project and service divisions operating under POLYGON HOLDINGS SDN. BHD offering consultation services to customers.
  - " Consultation Services" means sales of Property or provision of services in relation to any of the following (whether through physical or online channels): Project Property, Lawyer Consultation Service, Renovation, Project Enquiry.
- 8.4. You agree that all the Personal Data provided by you to us may be used and retained by us for the following purposes and for other purposes as may be agreed between you and us or required by law from time to time:
  - providing the Services;
  - analysing, verifying and / or checking your credit, payment and / or status in relation to the provision of the Services;
  - processing any payment instructions, direct debit facilities and / or credit facilities requested by you;
  - enabling the daily operation of your account and / or the collection of amounts outstanding in your account in relation to the Services;
  - carrying out data sorting and analysis to enable us to better understand your characteristics and buying behavior and to provide other services better tailored to your needs, and to assist us in selecting goods and services that are likely to be of interest to you;
  - providing you with regular communications from us with details of the Services and its benefits;
  - the normal management, operation and maintenance of the performance of the Services;
  - research for service improvement and designing new, or improving existing, Services provided by us, or our subsidiaries to you;
  - investigation of complaints, and suspected suspicious transactions;
  - prevention or detection of crime;

- disclosure as required by law;
- aggregated behavioral analysis.
- 8.5. We would also like to use your Personal Data (including your name, telephone number, address and email address and other information provided to us when you register) for direct marketing
  - to you (whether by post, email, phone, SMS or the like) in relation to:
    - a. offers and promotions from us;
    - b. offers and promotions offered by our subsidiaries;
    - c. Notification of our latest changes of product / services
    - d. personalize and customize your services, experience, advertising and content that you view and engage with on the Website or the websites of our service providers and business partners;
    - e. contact you to conduct surveys, research and feedback about our products, services or the Website
    - f. Response and Feedback you with the service enquiries request from us.
    - g. other offers and promotions from the third party service provider/merchant that we cooperate with to provide benefits to our customers in relation to the following types of products or services:
      - Retail Goods or Services ();
      - Financial, insurance, banking and credit cards;
      - Transportation, travel and accommodation;
      - Sports, leisure, recreation and entertainment;

Please note that we cannot so use your Personal Data unless we have received your consent.

- 8.6. We may disclose and transfer (whether in Malaysia or abroad) to our agents or contractors under a duty of confidentiality to us who provide administrative, data processing, research and marketing, distribution, telecommunications, professional or other similar services to us and to any of our actual or proposed assignees or transferees of our rights with respect to you in connection with a merger, sale or transfer (whether of assets or shares), to use, hold, process or retain such Personal Data for the purposes mentioned in paragraphs 8.4 and 8.5 above on our behalf.
- 8.7. You have the right to:
  - a. check whether we hold any of your Personal Data;
  - b. access your Personal Data held by us;
  - c. ask us to correct or update any Personal Data which is inaccurate;
  - d. ascertain our policies and practices (from time to time) in relation to Personal Data;
  - e. opt out from receiving direct marketing materials from us at any time;
  - f. subject to paragraph 8.1 above, limit our processing of your Personal Data.

8.8. Any requests in relation to the above shall be in writing (sent by post or email) and addressed to:

Email Address: <a href="mailto:ppsb.management@gmail.com">ppsb.management@gmail.com</a> For enquiries, please contact Polygon Properties office +603-62062800

- 8.9. In accordance with the Act, we have the right to charge you a reasonable fee for the processing of any Personal Data access request.
- 8.10.Nothing in this PICS shall limit your rights under the Act.